

GUIDELINES

Community Road Safety Workforce Development Grants Form B

Financial assistance for relevant groups to conduct an approved regional or local conference/forum/workshop, course or training that will contribute to the effective implementation of the Towards Zero WA road safety strategy across Western Australia

FORM B - Financial assistance for relevant groups to conduct an approved regional or local conference/forum/workshop, course or training that will contribute to the effective implementation of the Towards Zero WA road safety strategy across Western Australia;

FORM A - Financial assistance for people to participate in a conference, workshop, forum or course that will benefit the progression of the Towards Zero strategy across Western Australia;

Workforce Development Grants

The aim of these grants is to build the capacity of practitioners and community groups to contribute to the delivery of effective road safety initiatives. Funds are available through the Community Road Safety Grants program to assist with the development and delivery of conferences, forums, workshops or training courses that aim to improve road safety knowledge and skills.

Who can apply?

- Local Governments
- RoadWise Committees
- Health organisations
- Schools
- Service clubs
- Youth development groups
- Organisations or groups that encourage active community participation in the planning and implementation of road safety programs
- Government agencies with demonstrated community support
- Training providers (NB salaries are not covered by these grants)
- Individuals that encourage active community participation in the planning and implementation of road safety programs with demonstrated community support.

Preference will be given to applications that *conduct their own workforce development* that:

- Align to the *Towards Zero* road safety strategy and the safe system approach to road safety.
- Is based on evidence and refers to current road safety research.
- Demonstrates clear relevance for the target group;
- Uses an approach that has previously been successful in building capacity to achieve road safety objectives;
- Demonstrates sustainable outcomes;
- Provides a contribution in cash or kind towards the project;
- Demonstrate a regional focus for maximum impact.
- Clearly demonstrates how the intended participants are already involved or will become involved in road safety.

Successful applicants *conducting their own* workforce development will be required to:

- Complete and return an evaluation report, not more than three months after the event.
- Complete an acquittal and provide copies of relevant receipts, not more than three months after the event.

Successful applicants will receive funds on presentation of a tax invoice.

Workforce Development grants is not intended to and funding will not be allocated for:

- Replace an agency's responsibility for staff training or professional development.
- The coordinating agency or organisation has statutory responsibility for the project initiatives.
- The event already has an existing sponsorship grant from the Community Road Safety Grants program.
- Activities which have already commenced or occurred and thus seeking retrospective funding.
- Capital works or major equipment purchases, infrastructure costs associated with running an organisation, overseas and interstate travel and tours, activities that occur outside of Western Australia, fundraising and/or the awarding or purchase of prizes as the primary objective.
- Trainer/facilitator salaries.
- Where the coordinating agency or group currently has overdue and outstanding evaluation reports and/or acquittals for previously funded projects or events.

What is the application process?

- All applications must be submitted on the Community Road Safety Grants Program application form for workforce development.
- Application forms must be received at least **three months** prior to the date of the intended workforce development.
- Each application will be assessed on merit.

How to apply:

- Complete application form – available on the WALGA Road Wise Program website www.roadwise.asn.au or by contacting the RoadWise Program on 9213 2066
- Attach all required information about the workforce development (including the proposed program).
- Send application and supporting materials to:
Community Road Safety Grants Officer
WALGA RoadWise Program
PO Box 1544
WEST PERTH WA 6872
Email: roadwise@walga.asn.au

Applications close on the first Friday of each month.

TOWARDS ZERO



getting there together